

Bishop Paiute Tribal Scholarship Committee **BIA/ Adult Vocational Training Policies and Procedures**

- I. **Eligibility Requirements for the BIA Higher Education and AVT Programs**
 - a) Only Enrolled Bishop Paiute Tribal members are eligible to apply.
 - b) Applicants must submit all documentation by the stated deadline or their application will not be considered for funding.
 - c) Applicants must be enrolled as a full-time student, in an undergraduate or vocational program, at an accredited institution.
 - d) Special circumstances may be considered on a case by case basis.

- II. **Required Documents for the BIA Higher Education and AVT Programs**
 - a) Completed BIA Grant Application.
 - b) Proof of Tribal Verification (i.e., copy of enrollment resolution; or tribal ID card).
 - c) Proof of College or Vocational Enrollment.
 - d) Personal Essay.
 - e) Grades and/or transcripts for the last semester completed, if applicable.
 - f) A complete Financial Needs Analysis Form will need to be completed by the Financial Aid Office at the school you're attending. Unsigned FNA's by a financial aid officer will delay funding.
 - g) Signed Student Agreement Form.

- III. **Funding Criteria for the BIA Higher Education and AVT Programs**
 - a) Students must be Pell Grant Eligible.
 - b) Full-time students with dependents will be considered for additional funding.

- IV. **Conditions of Your BIA Higher Education and/or AVT Scholarship Award**
 - a) BIA Scholarship Recipients must maintain a minimum of 12 credit hours/full time status with a minimum 2.0 GPA or they will be subject to academic probation.
 - b) Any changes in an applicant's status must be reported to the Bishop Paiute Tribal Scholarship Committee within ten business days.
 - c) Continuing BIA Scholarship Recipients must send a copy of their grades and/or transcripts and a current class schedule at the end of each semester prior to a new funding semester.
 - d) First time BIA/AVT scholarship applicants will receive their funding in two payments. One half at the beginning of the semester and the second half upon successful completion of the semester, when all required documentation is submitted to the Student Services Coordinator.

- V. **Community Service Project**
 - a) A community service project must be provided to the residents of the Bishop Paiute Tribal Community. The community service project should be coordinated with the College and Career Counselor and or the Scholarship Committee. The community service project will need to be completed within the second year of receiving the scholarship funding.

Bishop Paiute Tribal Scholarship Committee **BIA/ Adult Vocational Training Policies and Procedures**

VI. Reason's for an Applicant to lose their BIA/AVT Scholarship Eligibility

(Note: Situations include, but are not limited to the following examples.)

- a) Not submitting all scholarship documentation by the stated deadline.
- b) Not reporting grades, class schedules and/or changes in their academic status.
- c) Not meeting the conditions of your BIA/AVT scholarship award, as stated above.
- d) If the student earns a BA or BS degree and/or accumulates 180 credits or more at a given institution the applicant will then be ineligible for funding.

VII. Conditions of Academic Probation

- a) The student who fails to meet the conditions of the scholarship award will have one semester to raise their GPA to at least a 2.0 and maintain a minimum of 12 credit hours. Failure to do so will result in a loss of funding eligibility until the student can demonstrate that they can comply with the policies and procedures set forth by the Bishop Paiute Tribal Scholarship Committee.
- b) Students on probation for more than two consecutive semesters will be considered not eligible for one semester of funding. Students must then attend one semester successfully unfunded with a minimum GPA of a 2.0 and 12 units or more to reinstate eligible status.

VIII. Notification of Applicant's Status

- a) The applicant will be informed of the Bishop Paiute Tribal Scholarship Committee's decision after the application is reviewed and finalized.
- b) Once a determination is made regarding your application the Student Services Coordinator will handle the process in a timely manner.

IX. Scholarship Deadlines

- a) The scholarship deadlines are set forth by the Scholarship Committee. The following deadline dates will commence throughout the year. Applications need to be postmarked on or before the deadline dates as followed:

Winter/Spring Deadline: The last Wednesday of December, annually.

Fall Deadline: The last Wednesday of July, annually.

Summer School Deadline: (Summer funding is contingent on the availability of funds) The last Wednesday of May, annually.

Bishop Paiute Tribal Scholarship Committee
BIA/ Adult Vocational Training Policies and Procedures

CERTIFICATION:

The foregoing Policy was passed at a duly called meeting of the Bishop Tribal Council and the Bishop Paiute Tribal Scholarship Committee held on the 23rd day of April, 2015 with a quorum present and voting 4 Yes, 0 No, 0 ABSTAINING, and 0 ABSENT and the Tribal Council Chairman not voting.

BISHOP TRIBAL COUNCIL:

Paul Howard
Bishop Paiute Tribal Council Chairman

Date: 5/11/15

ATTEST:

Harry Williams
Bishop Paiute Tribal Council Secretary

Date: 5/11/15

BISHOP TRIBAL SCHOLARSHIP COMMITTEE:

Gonna Vasquez
Bishop Paiute Tribal Scholarship Committee Chairman

Date: 4-30-15

Approved: 04/23/2015