



AUGUST 6TH, 2018
MORNING

8:00-8:30 am Meet and Greet



- Complete & Turn in BIHS-HR Forms

8:30 am Expectations for Pre-Service

9:00 am Outside Activity

9:30 am Team Returns to BIHS-PowerPoint

- Director Expectations of Staff
- Performance Reviews
- What you can expect from your Director
- What you should expect from each other- Role Model
- Break-10-minutes

10:30 am

- BIHS Child Development and Health Policies
- CACFP: Webpage, Civil Rights, Family Style Eating, Meal Production, Portion Size, record keeping, menu planning, reimbursement, claims, review procedures, confidentiality, Special Dietary Needs (Medical Statements);

[CACFP Civil Rights Training Handout](#)

12:00 pm-Lunch Time

“People often say that motivation doesn't last. Well, neither does bathing - that's why we recommend it daily.”

-Zig Ziglar

BIHS Weekly Training Calendar

WEEK OF AUGUST 6-10 2018

AFTERNOON

2:00pm-3:30pm- Shannon K. Meehan
Community Program Specialist II
San Bernardino Regional Office of the
California State Council on
Developmental Disabilities (To
protect and advocate for the civil,
legal and service rights of persons
with intellectual and developmental
disabilities. Serving Inyo, Mono,
Riverside & San Bernardino
Counties)

- “ABC’s of the IEP”



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sanbernardino@scdd.ca.gov

“I've learned that people will
forget what you said, people will
forget what you did, but people
will *never* forget how you made
them feel.” —

Maya Angelou

<p style="text-align: center;">August 7th, 2018 Morning</p> <p>T 8:00 am to 4:00 pm Catherine Bair Protech Safety Consultants Inc 2015 Westwind Dr Ste 6 Bakersfield CA 93301</p> <p style="text-align: center;"></p> <p>8:00 am to 8:15am</p> <ul style="list-style-type: none"> • INTRODUCTION • Meet and Greet, Sign In and topic introduction <p>8:15 am to 10:15am</p> <ul style="list-style-type: none"> • Sexual Harassment SB189 0815 -1015 • Powerpoint, lecture and test <p>10:15 am to 12:00 pm</p> <ul style="list-style-type: none"> • Hazard Communication • Lecture, handouts and test <p>12:00pm -12:30pm-Lunch</p>	<p style="text-align: center;">Afternoon</p> <p>Protech Safety Consultants Inc-continue with Catherine Bair 12:30pm-12:45pm</p> <ul style="list-style-type: none"> • Attitude <p>12:45pm-1:30pm</p> <ul style="list-style-type: none"> • Slips, Trips and Falls 1245 - 1330 • PowerPoint, lecture, handouts and worksheet <p>1:30pm-3:00pm</p> <ul style="list-style-type: none"> • Fire Extinguisher Training • 3:00pm -4:30pm • Drug and Alcohol Awareness • Powerpoint, lecture, handouts, review tribal policy and changes to be made to Head Start policy
<p style="text-align: center;">August 8th, 2018 Morning</p> <p>W 8:00 am to 8:30 am</p> <ul style="list-style-type: none"> • Transition Time <p>8:30 am to 9:30 am</p> <ul style="list-style-type: none"> • Transportation-Bus Monitor • https://eclkc.ohs.acf.hhs.gov/transportation • https://eclkc.ohs.acf.hhs.gov/publication/active-supervision-buses • https://eclkc.ohs.acf.hhs.gov/video/supervising-children-head-start-buses <p>9:30 am Break</p> <p>10:00 am -11:00 am Kelly Wedberg [mailto:kwedberg@strivebehavior.com]</p> <ul style="list-style-type: none"> • DECA and ASQ-MOU • When to be Concerned <p>11:00-12:30-Lunch</p>	<p style="text-align: center;">Afternoon</p> <p>1:00 pm-3:00 pm</p> <ul style="list-style-type: none"> • Setting Up the Classroom and Classroom Behavior • Ongoing Observations is a must. • DRDP Planning • Dial 4 Planning • ASQ Planning • Class Roster and classroom assignment
<p style="text-align: center;">August 9th, 2018 Morning</p> <p>T Refer to attached agenda for details Trainer: LTJG Francis Park, Environmental Health Officer Indian Health Service, Office of Environmental Health & Engineering Reno District Office francis.park@ihs.gov 775-784-5327 ext. 222</p> <p>8:00 am -10:00 am Managing Communicable Disease in the Children’s Environment (2 hours) 10:00 am-12:00 pm - Bloodborne Pathogens (2 hours) 12 pm-1:00 pm – Lunch</p>	<p style="text-align: center;">Afternoon</p> <p style="text-align: right;"></p> <p>Continued training with</p> <p>Trainer: LTJG Francis Park, Environmental Health Officer</p> <p>1:00 pm -4:00 pm- Injury Prevention (3 hours)</p>

August 10th, 2018
Morning

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Refer to attached agenda for details

Trainer: LTJG Francis Park, Environmental Health Officer
Indian Health Service, Office of Environmental Health & Engineering
Reno District Office francis.park@ihs.gov 775-784-5327 ext. 222

8:00 am -10:00 am

Managing Communicable Disease in the Children's Environment
(2 hours)

10:00 am-12:00 pm - Bloodborne Pathogens (2 hours)

12 pm-1:00 pm – Lunch

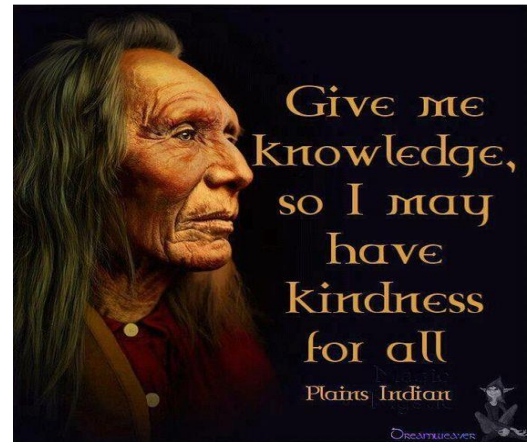


Please turn your phones to silent mode. If you must take a phone call, please leave the room quietly. Texting while a training is in session can be distracting. Please do your best to limit your texting or leave training session. Background conversations echo and interfere with your co-workers learning. Please be respectful and participate in each training session.

Afternoon

Close out session 1:00 pm-3:00 pm

Education Team: Schedule next week Home Visits and Plan out Classroom Environment. Get a packet together for Education Section. Cover sheet is done and in files. ASQ and ASQ-E will be completed at another date. **Nutrition Team:** Begin ordering for August Menu. Review Food Allergies with Head Start Director. **Transportation Team:** Gather data to set up transportation routes. Enter data into Child Plus. **Support Team:** Child Plus Data Entry.



It is mandatory to greet every one of our families and their children in a friendly courteous manner and "How may I help you?" ...goes along way! Practice begins today with each other and ends the day you decide to retire from Head Start...or will it?



"DON'T BE DISTRACTED BY CRITICISM.

REMEMBER—THE ONLY TASTE OF SUCCESS SOME PEOPLE GET IS TO TAKE A

BITE OUT OF YOU." -- Zig Ziglar

Team Building

team build-ing

noun

1. the action or process of causing a group of people to work together effectively as a team, especially by means of activities and events designed to increase motivation and promote cooperation.
"companies are starting to turn to arts-based training programs as a way of team building and improving morale"

Day 1

Activity 1: "How does your garden grow"

- Teams of 4: Look under your chair for a label that reads: Team Leader
- Team Leaders will consult for 3 minutes and decide how they will form teams.
- Teams will have 5 minutes to discuss what health dish they would like to prepare for the cooking contest.
- The dish must include 2 ingredients from the BIHS children's garden.
- The Team may purchase the additional ingredient from Manor Market-charge code 760-872-3911.
- The team has 1 hour to harvest, shop, prep, cook and present to Mr. Tom -your Judge.

Activity 2: "Do the hustle-Pow Wow Style"

- Everyone outside and gather in the shade of the extended yard.
- Move to the music in any style you wish.
- When the music stops find a partner.
- Stand side by side with your partner so your feet are touching.
- Ask your partner an open-ended question about their summer.
- Repeat -touching arm, elbows, hips, and shoulders
- Ask a different question.

Activity 3: "Have you seen Mrs. Beasley"

- Everyone form a large circle.
- A leader will be chosen to begin the team building exercise.
- The leader will face the person beside them and ask, "Have you seen Mrs. Beasley?"
- The listener will say, "Why, no I have not seen Mrs. Beasley".
- You cannot smile, laugh or show your teeth during this exercise.
- Game Over when we make it around the circle successfully!