

DECLINING PARTICIPATION IN THE CHILD AND ADULT CARE FOOD PROGRAM

All facilities participating in the Child and Adult Care Food Program (CACFP) are required to offer meals/snacks to enrolled participants in their care according to Title 7, *Code of Federal Regulations*, Part 226 and applicable state laws.

As the participant or parent/guardian, you choose to decline the agency's meals/snacks and will furnish all food for yourself or the enrolled participant. Return this form to the child/adult care agency.

PARTICIPANT'S NAME	
REASON FOR DECLINING PARTICIPATION IN THE CACFP	
PARTICIPANT'S OR PARENT/GUARDIAN'S SIGNATURE	DATE
FOR AGENCY USE ONLY	
COMMENTS	
CENTER/REPRESENTATIVE'S SIGNATURE	DATE
KEEP A COPY IN PARTICIPANT'S FILE	

U.S. DEPARTMENT OF AGRICULTURE NONDISCRIMINATION STATEMENT

In accordance with federal civil rights law and U.S. Department of Agriculture (USDA) civil rights regulations and policies, the USDA, its agencies, offices, and employees, and institutions participating in or administering USDA programs are prohibited from discriminating based on race, color, national origin, sex, disability, age, or reprisal or retaliation for prior civil rights activity in any program or activity conducted or funded by USDA.

Persons with disabilities who require alternative means of communication for program information (e.g., Braille, large print, audiotape, American Sign Language, etc.), should contact the agency (state or local) where they applied for benefits. Individuals who are deaf, hard of hearing or have speech disabilities may contact USDA through the Federal Relay Service at 800-877-8339. Additionally, program information may be made available in languages other than English.

To file a program complaint of discrimination, complete the [USDA Program Discrimination Complaint Form](#), (AD-3027) found online at: http://www.ascr.usda.gov/complaint_filing_cust.html, and at any USDA office, or write a letter addressed to USDA and provide in the letter all of the information requested in the form. To request a copy of the complaint form, call 866-632-9992. Submit your completed form or letter to USDA by:

- (1) Mail: U.S. Department of Agriculture
Office of the Assistant Secretary for Civil Rights
1400 Independence Avenue, SW
Washington, D.C. 20250-9410
- (2) Fax: 202-690-7442
- (3) Email: program.intake@usda.gov

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