



BISHOP TRIBAL COUNCIL

BISHOP INDIAN HEAD START SHARED GOVERNANCE POLICY PROGRAM YEAR 2016-2017

PURPOSE:

This document is to establish policies and procedures for the administration and performance for the Bishop Indian Head Start.

POLICIES AND PROCEDURES:

The Bishop Tribal Council will have *at least one member* participate in the annual self-assessment process for the Bishop Indian Head Start Program.

The Chief Executive Fiscal Officer for the Bishop Paiute Tribe, or his designated representative(s), has the administrative and financial authority over the Bishop Indian Head Start Program.

The Bishop Indian Head Start Director has direct responsibility for the day to day operations of the BIHS Program. The Director is responsible for the Program's adherence to federally required performance standards. The Director will insure that all personnel and staff follow established federal and tribal policies and procedures.

The Bishop Indian Head Start Director will provide to the Tribal Council, through the Tribal Administrator, a report at the beginning of each month on the conduct and performance of the Program. This report will be reviewed by the Tribal Council at its first scheduled meeting each month.

The Bishop Indian Head Start Parent Policy Council will provide a copy of their monthly minutes to the Head Start Director and they will be included as a separate document for the Tribal Council review at its first scheduled meeting each month.

The Head Start Director may, through the appropriate chain of command, request additional time before the Tribal Council's regularly scheduled meetings to address additional issues which are not part of the monthly program report or the Parent Policy Council minutes.


Bishop Paiute Tribal Chairman

1-12-17
Date


Bishop Indian Head Start Program Director

12-7-2016
Date


Bishop Indian Head Start Parent Policy Chairman

12-7-2016
Date